

64-1016/A

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Honorable Richard M. Poff  
House of Representatives  
Washington, D. C. 20515

Dear Mr. Poff:

Thank you for your letter of 8 February regarding [redacted]

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[redacted] is indeed correct in stating that he has been fully processed for employment with us. Although we cannot offer him immediate employment, he has been designated for the first vacancy to arise in the type of position discussed with him. Our intake of new personnel has been restricted by budgetary and personnel ceiling reductions and it is difficult to predict when a vacancy will develop for him, however. Recognizing [redacted] enthusiasm for joining our service, we have explored the possibilities for his employment elsewhere in the Agency but have not located another position for him.

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Since we cannot advise [redacted] when he might expect to enter on duty with us, we must recognize his need to accept other employment and would encourage him to do so. We would be willing to wait for him to give another employer reasonable advance notice when we have an opening for him. On the other hand, if he should obtain another position which he finds more attractive than the one we have discussed with him, we would appreciate his letting us know.

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Your inquiry on [redacted] behalf is appreciated and we hope that the information supplied above will be helpful to him.

Sincerely,

*Conrad*

## Distribution:

- 0 & 1 - Addressee
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John A. McCone  
Director

Originator: [redacted]

Director of Personnel

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OD/Pers/[redacted]:smh (13 February 1964)

Concur: [redacted]

ER

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	INITIALS	DATE
1	Legislative Counsel 7D01 Hqs.	<i>DBS</i>	<i>17 Feb 64</i>
2			
3	Executive Director 7E12 Hqs.	<i>—</i>	<i>18 Feb 64</i>
4	<i>7DC1</i>	<i>2/18</i>	<i>MSC</i>
5	Director of Central Intelligence 7E12 Hqs.	<i>2/18</i>	<i>2/19 Tml</i>
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
<p>STAT Remarks: [ ] was fully processed for contract employment with OSA/DDS &amp; T as a courier. Anticipating that some candidates would be "dropped" in the investigation and employment process, OSA had selected six candidates for processing to fill three immediate vacancies. [ ] was considered satisfactory but not among the best of these candidates. Only one candidate was lost and the vacancies were filled with three who were considered better qualified than [ ]. However, he is next in line for employment when another vacancy develops. His file has been reviewed for other possible openings (including staff employee jobs) but we have nothing for him at this time.</p>			
FOLD HERE TO RETURN TO SENDER			
<p>STAT FROM: NAME, ADDRESS AND PHONE NO. <i>1056</i></p>			
Director of Personnel 5E56 Hqs. [ ]			
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